**Essay Iteration Processes**

1. Turn on Track Changes and Highlight Changes

2. I will insert comments as following:

   [MF: -----------------------------]

3. You may satisfy my comments such as:

   [MF: ----------------------------- FL: DONE] Where FL = Your FistInitialLastInitial

4. Don’t remove any Comments – I will remove all of them

5. Version Control:

   I have the even #s and you have the odd #s

6. We must agree on how often we will iterate: weekly.

7. Please make sure to have this part of the subject of any e-mail MSG that is related to the essay.

   CmpE202-02-Essay: -------------------------- (If you are from Section 02)

   Or

   CmpE202-03-Essay: -------------------------- (If you are from Section 03)