

Project Presentation Guideline

Progress Presentation

- The progress presentation is to be 7 minutes long, followed by 3 minutes for questions and answers.
- Each presenter should have 5 to 7 overhead transparencies or PowerPoint slides, and must include, as a minimum:

1) Slide One-

Project Title
Committee members' names
Student name
Course name and number
Date of presentation

2) Slide Two through Seven-

- A very brief overview of the research
- Summary of work and results since the last presentation
- Problems encountered and proposed solutions
- Review of the schedule and current status indicated therein
- Next steps to be taken