

MS Project/Thesis Consultation Record

Graduate students enrolled in the Project/Thesis course are expected to meet with their Study Committee Chair a minimum of four (4) times during each semester, preferably, on a monthly basis, and at least once with each committee member. Take this sheet to your meetings with your study Committee Chair and Committee members, and have them sign and date to acknowledge the meetings. Have your Committee Chair sign and date the form after he or she receives a draft of your report.

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Member Signature: _____

Date: _____ Time: _____ Committee Member Signature: _____

Draft report received by the Committee Chair: _____ Date: _____

Students are expected to give this sheet to the Committee Chair following their presentation at the end of the semester.

Student Name: _____

Project/Thesis Title: _____