

**Mechanical and Aerospace Engineering Department
Graduate Student & Project/Thesis Advisor
Consultation Records**

Graduate students enrolled in Project/Thesis courses are expected to meet with their study committee chairs a minimum of four (4) periods during each semester, preferably, on a monthly basis and at least one meeting with each committee member. Please be sure to take this sheet to your meetings with your study Committee Chair and Members and request acknowledgement.

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Chair Signature: _____

Date: _____ Time: _____ Committee Member Signature: _____

Date: _____ Time: _____ Committee Member Signature: _____

Date written draft report received by the Committee Chair: _____ Date: _____

Students are expected to give this sheet to the Committee Chair on the presentation day, the 'conference/study day' which is the day before finals begin.

Student Name: _____