

## Instructions

1. Fill out form, giving detailed description of proposed study program and **attach a copy of Offer Letter.**
2. Take to supervising instructor for approval and return form to the EE Office.
3. To avoid late fees make sure to submit form to the EE office at least one day before the Add deadline. Late Add Fees **will not** be waived.

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name, M.I.

\_\_\_\_\_  
ID

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date

\_\_\_\_\_  
Semester/Year

**Number of units:** \_\_\_\_\_ **3.0 Units**

\_\_\_\_\_ **1.0 Units**

**Units may NOT be applied for Degree.**

**Name of supervising instructor:**

\_\_\_\_\_

**Description of proposed project or study program:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I believe the above proposal is satisfactory and accept the responsibility of supervising this student for this course. The grading will be on the basis of credit/non-credit. **No letter grade is possible.**

\_\_\_\_\_  
Supervising Instructor Signature

\_\_\_\_\_  
Date